

**To All PINMRF Users:**

University administration recently completed approval of the new PINMRF Covid-19 SOPs. Consistent with this, all PINMRF users are required to read and understand these new SOPs, and, further, to commit to following the instructions therein.

This document contains fillable fields for you to complete. After you have completed this document, return this form via email to [jharwood@purdue.edu](mailto:jharwood@purdue.edu), or deliver a hard copy to the receptacle on the table in room 365 WTHR. This will serve as documentation that you have read, understand, and agree to follow the user requirements set forth in the SOP.

We will briefly summarize and amplify a few of the important points laid out in the SOP:

1. Properly-worn facemasks are required in every PINMRF laboratory.
2. A clean pair of disposable gloves must be worn while you are using any PINMRF spectrometer. We will have a supply of gloves available for users. However, if it happens that we run out of gloves, that does not waive the requirement. If this happens you must supply your own gloves or delay your spectrometer usage until gloves are available.
3. You must follow social distancing protocols while in any PINMRF laboratory.
4. You must follow the posted occupancy numbers for every PINMRF laboratory. These apply regardless of how many spectrometers in a given laboratory are being used.
5. Finally, regardless of whether you use a Kimwipe to wipe your sample, the keyboard, or your nose, please put all of your trash IN THE TRASH RECEPTACLE.

I hereby confirm that I have read, understand, and commit to follow the PINMRF SOPs including the five points mentioned above:

Name: \_\_\_\_\_

Advisor: \_\_\_\_\_

Home Department: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Thank you for your attention to this important matter.

-Dr. J. Harwood  
PINMRF Director  
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