

To: All PINMRF Users and their Advisors
From: John Harwood (jharwood@purdue.edu)
Date: March 17, 2020
Subject: PINMRF, COVID-19 and Social Distancing



The purpose of this memo is to communicate to PINMRF users the issues being raised by the current COVID-19 situation and the steps we are taking to address them.

1. Laboratory Occupancy

PINMRF maintains multiple laboratories in multiple buildings. Below we list each of our labs and our new limit for the number of individuals to be present in each lab. Note that this number does not include PINMRF staff persons who have offices in the given location. Note also that all individuals in the lab are expected to follow correct distancing practice within the lab.

a) B124 BRWN (H. C. Brown Labs)
Maximum occupancy = 6.

b) 361 WTHR (Donna Bertram's office in Wetherill Labs)
Maximum occupancy = 1.

c) 365 WTHR (Wetherill Labs)
Maximum occupancy = 3.

d) 367 WTHR
Maximum occupancy = 2.

e) 369 WTHR
Maximum occupancy = 3.

f) B055 DRUG (Drug Discovery)
Maximum occupancy = 3.

g) G43 RPH (Heine Pharmacy)
Maximum occupancy = 2.

If you arrive at the lab and the lab already contains the maximum number of people, please wait in the nearest hallway until someone leaves the lab. If there are multiple people waiting please practice correct distancing techniques while waiting.

2. Laboratory Cleanliness

PINMRF staff will periodically be wiping down sample depth gauges, computer keyboards, and mice with isopropyl alcohol. However, it is not practical for us to do this after every single spectrometer usage. NMR users are free to use the Kimwipes and alcohol in the labs to wipe down these items at their discretion. To do this, take two or three Kimwipes together and fold them over each other to make a thick pad. Moisten this pad with i-PrOH and use it to wipe as necessary. Do not saturate the pad to the point that liquid i-PrOH drips onto the computer equipment.

Users may want to bring with them from their lab a clean pair of gloves to wear while using the spectrometer (DO NOT simply keep wearing the gloves you wore while working in your own lab).

Our lab in 365 WTHR has a sink in it. We have set up hand soap and a roll of paper towels by this sink so that users may use it to wash their hands.

We recommend that every NMR user wash their hands before entering the NMR labs and then again after they leave the labs.

Finally, please put all trash into the trash cans in the labs – do not drop trash on the floor or leave it on the spectrometer consoles, computer desks or workbenches.

3. User Training

Due to distancing requirements, all new-user training is suspended until the requirements are lifted. New users who have completed training but who have yet to check out may apply to take the checkout exams and we will endeavor to schedule these as quickly as possible.

4. PINMRF Staff

At the moment PINMRF staff are working as normal. We may have our office doors closed to minimize casual contact with others. Please feel free to knock on our doors if you need assistance. Also you may call our mobile phones:

Jerry Hirschinger: 765-427-3034;

John Harwood: 630-779-9402;

Huaping Mo: 317-201-7561.

Thank you all for your consideration. Please don't hesitate to contact us with any questions or comments.